



INDIAN SCHOOL AL WADI AL KABIR  
P. O. Box 513, Code 117, Al Wadi Al Kabir  
Sultanate of Oman [www.iswkoman.com](http://www.iswkoman.com)

Ref: ISWK/2023-24/GEN/034

11<sup>th</sup> October 2023

**CIRCULAR TO PARENTS**  
**(Classes I to V)**

Dear Parents,

Greetings from ISWK!

We are pleased to inform you that we have arranged a Parent – Teacher meeting for the above-mentioned classes.



This meeting has been organized to enable you to discuss your ward's progress in school in the past few months. The class teachers will be seated in their respective classrooms. The seating plan will be made available to you on arrival.

To ensure that you have enough time to discuss details with teachers, we request you to meet them as per the time slots given below.

| ROLL NOS.          | TIMING                          |
|--------------------|---------------------------------|
| 31 AND ABOVE       | 8.00 A.M. TO 9.00 A.M.          |
| 25 TO 30           | 9.00 A.M. TO 10.00 A.M.         |
| <b>TEA BREAK</b>   | <b>10.00 A.M. TO 10.20 A.M.</b> |
| 19 TO 24           | 10.20 A.M. TO 11.20 A.M.        |
| 13 TO 18           | 11.20 A.M. TO 12.20 A.M.        |
| <b>LUNCH BREAK</b> | <b>12.20 A.M. TO 1.00 P.M.</b>  |
| 7 TO 12            | 1.00 P.M. TO 2.00 P.M.          |
| 1 TO 6             | 2.00 P.M. TO 3.00 P.M.          |

**POINTS TO BE NOTED:**

- Your child's progress in school and learning gaps if any will be discussed.
- Please meet your ward's Class Teacher first. The Class Teachers will be seated in their respective classrooms.
- The seating plan for the subject teachers will be posted by the respective Class Teachers and also made available to you on arrival.
- Please be on time to enable us to stay on schedule.
- **The Midterm Diagnostic Assessment report cards will be given out.** Kindly ensure that the fees, if any, due, are cleared. **The fee counter will be open at the Primary School on the 21<sup>st</sup> of October from 8.00 a.m. to 3.00 p.m.**
- You are requested to park your vehicle avoiding areas in front of residential buildings (in the vicinity of the school) and their parking lots. This will ensure that no inconvenience is caused to the residents around the school.

We look forward to strengthening this partnership with your support and co-operation.

Warm regards,

**D N Rao**  
**Principal**

